



## REGULATION FOR THE RECOGNITION OF VISITING SCHOLARS OF UCAM UNIVERSIDAD CATÓLICA SAN ANTONIO DE MURCIA

Law 14/2011 on Science, Technology and Innovation of 1 June explicitly contemplates the importance of researchers' mobility for their personal and professional development, and therefore its relevance for scientific progress.

UCAM Universidad Católica San Antonio de Murcia, in accordance with its policy of promoting quality research and increasing research relations on a national and international level, organises and plans the mobility of scholars with different actions through its University-Specific Research Plan. In this sense, this regulation governs the temporary collaboration, with UCAM, of Visiting Scholars from other national or foreign Universities or Research Centres.

### **Article 1.** Objective and scope of application

1. The purpose of this regulation is to establish the conditions for a Visiting Scholar position at UCAM.
2. Those who belong to entities outside UCAM and who are going to carry out a temporary research stay here will be considered Visiting Scholars.
3. During the period in which they are hosted by the University, they will be able to carry out their research in collaboration with a research group or host professor, under the terms set by both parties, and without any formal agreement between the Institutions being necessary, except for their registration in UCAM's Visiting Scholars Register.
4. The Visiting Scholar may be allowed/proposed to teach some hours in which case a remuneration may be agreed with anticipation.
5. If not otherwise agreed, as a general rule, they will not receive any economic compensation or scholarship from UCAM because of their status,
6. They will receive a certificate of research stay.
7. Visiting Scholars may be national or foreign researchers of recognised prestige and in possession of a doctoral degree. Exceptionally, the Research Commission may exempt the applicant from the requirement of a doctoral degree, following a reasoned report from the proposer.
8. The Visiting Scholars will have this consideration during their research stay at UCAM.

9. The temporary research stay at UCAM does not modify or alter the legal relationship with their home institution.
10. The duration of the stay as a Visiting Scholar will be a minimum of 2 weeks and a maximum of 2 years.
11. The Visiting Scholar will be in charge of processing his or her visa, if necessary, and of having medical insurance and social liability insurance, if applicable, being UCAM free of responsibilities during the research stay.
12. UCAM reserves the right to cancel at any time the authorisation issued before the beginning of the stay.

## **Article 2. Application**

Those interested in undertaking a stay as a Visiting Scholar at UCAM must have the support of the Main Researcher (IP) of a UCAM research group, which will be the group with which they will collaborate to develop their research during their stay.

Procedure:

1. Submit an application (Appendix I) at any time during the academic year to the Vice-chancellorship for Research at UCAM (mjimenez@ucam.edu), with the approval of the IP of a UCAM research group.
2. The application procedure will be carried out at least one month before the planned start of the stay.
3. The application must be submitted together with:
  - a. Photocopy of your ID card or passport.
  - b. Curriculum Vitae of the applicant.
  - c. Letter justifying his/her interest in collaborating with a UCAM research group.
  - d. Favourable report from the IP of the UCAM research group that will host the Visiting Scholar activity.
  - e. Description of the work plan of the activity to be developed during the stay at UCAM.
  - f. Indication of the funding sources that will cover the costs of the stay.
  - g. Authorisation from his/her organisation to undertake the stay.
4. The Vice-chancellorship for Research will review the application and assess the viability of the proposal submitted to host the Visiting Scholar.

## **Article 3. Resolution.**

Once the application has been assessed, the Vice-Chancellor for Research will give a response to the applicant, in terms of either positive or negative, which will be communicated to both the applicant and the IP of the host research group at UCAM.

In the event of a negative report, the response will be duly motivated.

#### **Article 4. Obligations of the Visiting Scholars.**

The condition of Visiting Scholar will not imply any employment relationship with UCAM and will entail the following obligations:

- a) To be aware of, comply with and enforce UCAM's code of conduct , principles and values as well as its internal regulation insofar as they affect them, and to respect, in the exercise of research, its facilities and assets.
- b) To comply with the operating rules of the department and research group where they carry out their activity, adapting the organisation of their work to the needs of the department.
- c) To comply with the research tasks to which they have committed themselves in the invitation request.
- d) To maintain the confidentiality of any information they may have received in the context of their collaboration with UCAM researchers.
- e) To mention UCAM in all events for the dissemination of the results derived from the research carried out during their stay as Visiting Scholars. In the scientific publications derived from this research work, the Visiting Scholar will sign with UCAM's affiliation.

#### **Article 5. Intellectual and Industrial Property.**

1. Any research results derived from the activities carried out by the Visiting Scholar and which are susceptible to economic exploitation or industrial or intellectual protection must be notified to UCAM's Research Result Transfer Office (OTRI), following the procedure described in the "Regulation on the registration and exploitation of UCAM's intellectual and industrial property rights".
2. The home institution of the researcher and UCAM will agree on the most appropriate formula for the protection of such research results, always applying the legislation in force.

#### **Article 6. Rights of the Visiting Scholars.**

1. Use of the library and all its resources.
2. Use of UCAM's scientific and technical facilities.
3. Attendance, as an unregistered participant, at teaching courses and activities, as long as this is approved by the professor in charge and with no right to formal recognition of these courses.
4. Participation in research seminars, congresses, panel discussions, etc., with the approval of the IP of the research group in which they are integrated.

5. Participation in the application for research projects to competitive calls, in collaboration with UCAM researchers.

**Article 7.** End of the bond.

The following reasons, among others, will lead to the end of the bond as a Visiting Scholar :

- a) End of the period granted by UCAM.
- b) Mutual agreement between the home institution and UCAM.
- c) Non-compliance by the Visiting Scholar with the provisions of the Work Plan to be developed at UCAM.
- d) Breaking the code of conduct, the regulation or displaying a behaviour that opposes UCAM values.

**Article 8.** Certification of the stay.

At the end of the stay, the Visiting Scholar will receive from the Vice-chancellorship for Research a certification of the stay at UCAM.

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